
**Liberia National Youth Service Programme
2018-2019
APPLICATION FORM**

I. INSTRUCTIONS

This application form contains 3 pages. Before completing it, read the information below carefully. The application form must be completed in its entirety, signed and sent in a sealed envelope to the **County Administrative Building, Office of the Superintendent OR to the NYSP Programme Officer OR MoYS County Coordinator for the eligible counties: Bong, Grand Bassa, Grand Gedeh, Gbarpolu, Lofa, Maryland, Nimba, Montserrado, Cape Mount, Bomi, and Sinoe.** The applications will be collected by the County authorities/MoYS Coordinator and returned to the following address:

**National Youth Service Programme Office, Room 1055,
Ministry of Youth and Sports
Samuel Kanyon Doe Sports Complex, Paynesville**

Tel.: 0886 415 820 E-mail: broplehib@gmail.com or tjsannah@gmail.com

Scanned and E-mailed applications are acceptable. Incomplete applications will NOT be considered.

Every person is eligible to apply for the NYSP Program provided he/she has satisfied the following requirements:

- a) *Is a Liberian citizen not above 35 years of age*
- b) *Has completed a Bachelor's or first degree or its equivalent in Education, Medicine, Nursing, Law, Social Sciences, Science, Public Administration, Agriculture; or has obtained a Certificate/Diploma in Health Sciences (Nursing, Midwifery, Physician Assistant, Psychosocial counseling) from a recognized Health Institutions in 2016 and above, (including Cape Palmas Diocese/Tubman University Certificate in Counseling) or a certificate from an Agricultural Training Center of excellence. Has some volunteer work experience, particularly in Peacebuilding and/or development work.*
- c) *Has good interpersonal skills (adaptability, communication skills, ability to work with minimum supervision).*
- d) *Is willing to work in rural areas with limited resources and under existing conditions.*

Please insert in the space below the name, title and address of two people who are recommending you. Both should not be related to you. It is recommended that one should be a head of department or instructor in the university, college, or technical institution where you obtained your Bachelor's degree or certificate/diploma OR a former Supervisor.

1. _____
2. _____

Kindly also attach the following:

1. **Two Letters of recommendation from the two people specified above**
2. **A copy of University/College or Institution Degree, Certificate/Diploma**
3. **Transcript**
4. **CV**

II. PERSONAL HISTORY

Please complete this form legibly and in English, preferably typewritten. If you use handwriting, write in CAPITAL BLOCK LETTERS. Answer all questions. All answers should be clear, complete and as detailed as possible.

1. Family name (surname)	First name	Other names
2. Place of Birth	3. Home (residential) address	
4. Phone number(s)	5. E-mail address(es)	

7. County of Origin			8. Subject area for your Bachelors degree/Certificate/Diploma						
9. Date of birth			10. Sex Female <input type="checkbox"/> Male <input type="checkbox"/>				11. Nationality		
12. Name, telephone number and address of person to be notified in case of emergency:									
13. Languages:	READ			WRITE			SPEAK		
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
English									
Other									
Mother tongue:									
14. Computer Skills: (Working with Microsoft Office Word, Excel and PowerPoint)									
Excellent <input type="checkbox"/>			Good <input type="checkbox"/>			Fair <input type="checkbox"/>			

15. Education (Start with the last attended institution and work backwards)

Institution	Years of study	Certificate/degree obtained

16. List membership of professional societies and/or your volunteer activities (if any) in the local communities.

17. Employment record: Please give complete information about your last employment (if applicable). Please provide details of your duties and responsibilities.

Present or most recent post	Detailed description of your work, including your personal responsibility:
Years of service:	
Title of your post: Type of organization:	
Name and address of employer:	
Name of supervisor:	

18. What is your preferred field of work? A) Education (Primary and Secondary) B) Health (including Sexual and Reproductive Health and Psycho-social Counselling) C) Agriculture D) Youth Center Management/Computer Training or Public Administration or Peacebuilding

19. What is your envisaged career? _____

20. What are your Expectations from NYSP? _____

21. What are the primary Peacebuilding and Development Challenges facing Liberia and how can your service address these challenges?

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and believe.

Date

Signature of the candidate